

CATHOLIC CHARITIES
HEAD START OF
BALTIMORE CITY
CATHOLIC CHARITIES IN ACTION



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ANNUAL REPORT FY 2017

Catholic Charities Head Start of Baltimore City

(CCHSBC)

ANNUAL REPORT FY 2017

Head Start is a nationwide, federally-funded program which provides a comprehensive range of early childhood development services for pre-school children and their families. We primarily provide services for children from low-income families and children with disabilities.

Catholic Charities Head Start of Baltimore City promotes excellence by providing holistic services, partnering with parents and other community organizations and supporting continuous quality improvement.

Children have fun and learn with activities that help them grow mentally, socially, emotionally and physically. The curriculum promotes child-directed, hands-on learning that is reinforced at home. Services include child development, health, nutrition and services for children with disabilities. Children with disabilities receive the services and intervention necessary to successfully participate in the regular education portion of the program and eventually, in mainstream classrooms. Every child benefits from on-going assessment and the implementation of individualized learning plans.

The Head Start staff recognizes that parents and guardians are children's first and most important teachers, and our teachers partner with families to help children to develop academic skills, as well as confidence and self-reliance. Our program assists parents in developing and achieving personal, educational and employment goals. Mental health services are also available to support healthy family functioning. Parent education and family activities are an important aspect of our program.

Children graduate from Head Start excited about learning and prepared for school success.

Parents gain knowledge and confidence about their role as parents and their ability to achieve and maintain self-sufficiency.



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Catholic Charities Head Start of Baltimore City

(A Program of Associated Catholic Charities)

STATEMENT OF REVENUE AND EXPENSES AND BUDGET VARIANCE

Year Ended June 30, 2017

REVENUE	Actual	Budget	Variance Over/(Under)
Fees and grants from government agencies	\$7,257,597	\$7,332,910	(\$75,313)
Grantee's in-kind	\$690,857	\$461,190	\$229,667
Other revenue	\$403,765	\$840,380	(\$436,615)
TOTAL REVENUE	\$8,352,219	\$8,634,480	(\$282,261)
EXPENSES	Actual	Budget	Variance Over/(Under)
Personnel	\$3,680,783	\$3,913,660	(\$232,877)
Fringe benefits	\$1,559,062	\$1,523,960	\$35,102
Travel	\$37,073	\$20,570	\$16,503
Equipment	\$15,228	—	\$15,228
Supplies	\$206,623	\$192,520	\$14,103
Contractual	\$1,250,240	\$1,237,390	\$12,850
Other	\$1,340,227	\$1,285,190	\$55,037
In-kind	\$690,857	\$461,190	\$229,667
TOTAL EXPENSES	\$8,780,093	\$8,634,480	\$145,613
Deficiency of Revenue Over Expenses	(\$427,873)		(\$427,873)

See accompanying note to schedule of revenues and expenses and independent auditors' report on supplementary information.



HEAD START WORKFORCE

- Number of teachers:..... **40**
- Number of assistant teachers:..... **47**
- Number of education and child development managers/coordinators:..... **11**
- Teacher turnover:..... **12** (30%)
- 23%** of teachers have an advanced degree in ECE or a related field
- 55%** of teachers have a B.A. degree in ECE or a related field.
- 22%** of teachers have an A.A. degree in ECE or a related field
- 2%** of assistant teachers have an advanced degree in ECE or a related field
- 2%** of assistant teachers have a B.A. degree in ECE.
- 11%** of assistant teachers have an AA degree in ECE or a related field.
- 55%** of assistant teachers have a CDA or State equivalent.



CHILD ASSESSMENT

Creative Curriculum is the framework used to prepare children for success in elementary school. The curriculum is aligned with the Head Start Child Outcomes Framework.

Our Head Start program also uses the Work Sampling System for child assessment. This is the same tool that the public school system uses for child assessment. Each child is assessed three times per year. Individual Development Plans are written and implemented for each child based on the Work Sampling data, observations and parent input. Individual Education Plans (IEP) are incorporated into individual classroom goals for children.

The percentage of four year-old children assessed as proficient in each of the ten domain areas of the Work Sampling System (i.e. Social Emotional, Approaches to Learning, Language Development, Literacy Knowledge and Skill, Mathematics Knowledge and Skill, Science Knowledge and Skill Creative Arts Expression, Physical Development and Health, Logic and Reasoning, Social Studies Knowledge and skills) ranges from 73% – 93%. The average percentage increase from the first assessment period to the third assessment period was 25% for children entering kindergarten.

VOLUNTEERS

Number of volunteers:

805

Number of volunteers who are current or former Head Start parents:

796

Number of volunteer hours:

13,976

COMMUNITY PARTNERS

- South Baltimore Learning Center provides **ADULT EDUCATION** services.
- Our Daily Bread Employment Center provides **JOB TRAINING AND PLACEMENT**.
- Paul's Place provides **LEGAL SERVICES AND AFTER SCHOOL PROGRAMS**.
- South Baltimore Family Health Centers, Total Health Care and University Care provides **HEALTH SERVICES**.
- Adventure Dental and Vision provides **ORAL HEALTH AND VISION SERVICES**.
- University of Maryland School of Social Work provides **RESOURCE/REFERRAL SERVICES**.
- Villa Maria Outpatient Clinic provides **MENTAL HEALTH SERVICES**.
- University of Maryland School of Nursing provides **HEALTH SERVICES, TRAINING AND ADVOCACY**.
- Women, Infants and Children (WIC) provides **NUTRITION SERVICES**.

ENROLLMENT AND ATTENDANCE

- Number of children served: **846**
- Number of families served: **823**
- Average monthly enrollment: **665**
- Percentage of 2 year olds:..... **0%**
- Percentage of 3 year olds:..... **78%**
- Percentage of 4 year olds:..... **22%**
- Percentage of children with a disability: ... **14%**
- Percentage of children served whose family met Head Start income eligibility guidelines: **96%**
- Children turnover:..... **25%**
- Percentage of eligible children served:..... **94%**

Health

- 99%** of children are up-to-date on a schedule of age-appropriate preventive and primary health care.
- 100%** of children identified as needing medical treatment received treatment.
- 99%** of children are current on immunizations by year's end.

Dental Health

- 100%** of children had a source of continuous and accessible dental care by year's end. This represents a 14% increase from the beginning of the year.
- 95%** of children completed professional dental examination.
- 100%** of children received preventive dental care.
- 83%** of children identified as needing dental treatment received treatment. Those who did not receive treatment had an appointment scheduled for after our program ended.

Family Services

76% of families received education and assistance with family issues.

Family Partnership

93% of families entered into family partnership agreements to work towards achieving educational, employment and/or personal development goals.

Percentage of Head Start Families Accessing Selected Intervention/Family Support Services

Emergency Services (food, clothing, shelter).....	37%
Adult Education	10%
Job Training	4%
Mental Health	6%
Health Education	27%
Parenting Education	76%

FEDERAL MONITORING REVIEW

In March 2017, a federal Classroom Assessment Scoring System (CLASS) review was conducted. Although we have received the results of this review, we will not know if we were in official compliance until the 2017 national results are released in 2018.

CCHSBC was in full compliance with all other applicable Head Start Performance Standards, the Head Start Act of 2007 and all laws, regulations and policy requirements.



Mental Health

100% of children received mental health counseling who were referred for counseling outside of Head Start.

Disability

100% of children with a disability received services.

Father Engagement

Number of fathers/father figures who participated in the following activities:

Family Assessment.....	98
Family Goal Setting.....	58
Involvement in child's child development experiences	144
Head Start Program Governance	10
Parenting Education Workshops.....	8

FAMILY ENGAGEMENT ACTIVITIES AT THE SCHOOL

- Bi-Annual Family Engagement Nights
- Nutrition and Parenting Classes
- Health, education and career workshops
- Reach Out and Read
- Read for Health
- Parent Cafés