



BALTIMORE CHILD AND ADOLESCENT RESPONSE SYSTEM (B-CARS) DSS REFERRAL INSTRUCTIONS

B-CARS is available to provide immediate (within 2 hours) and scheduled responses to children that are committed to Baltimore City DSS residing in Baltimore City or Baltimore County. B-CARS is also available to support families that are working with Baltimore City DSS through Family Preservation. B-CARS is not able to respond to children placed in group care.

To make the referral to B-CARS please follow the following steps:

- Please be sure to call the supervisor on call, **410-440-1089**, when making a referral to discuss the client's needs and to notify the supervisor of the response time you are requesting. An immediate response occurs within 2 hours, all other responses occur as scheduled with the primary caregiver.
- Fill out the Combination Exhibit B and Referral Form in its entirety. Please do not leave any spaces blank.
- Please pay special attention to the Suicidality and Immediate Response question. If your client does have suicidal ideation, that does not rule out their referral, we just want to make sure that any actively suicidal clients that need to go to the ER, are assisted by emergency responders (ER; Police, etc) if necessary.
- Your actual signature is required on the Exhibit B document. If it is not signed and complete there will be a delay in services.
- The completed referral form, Exhibit B and copy of the child's current court order showing guardianship should be faxed to **1-866-927-0984**.
- Please direct any email inquiries to bcars@cc-md.org